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Date

Patty Northrop  
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PATENT APPLICATION

Attorney Docket No.

D/A0865

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re application of: **Morson**

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Application No.: **10/029,313**

Group Art Unit: **3724**

Filed: **12/28/2001**

Examiner: **TBA**

For: **IN-LINE AUTOMATED DUAL OR SELECTIVE MULTI-HOLE PUNCH**

Commissioner for Patents  
**Box MISSING PARTS**  
Washington, D.C. 20231

Sir:

**SUBMISSION OF MISSING PARTS OF APPLICATION**

In response to the "Notice to File Missing Parts of Application - Filing Date Granted" mailed 1/29/2002, (Part 2 of which is submitted herewith), attached is a "Declaration and Power of Attorney for Patent Application", executed by inventor(s) Morson for the above-identified application.

Authorization is also given for charging to Xerox Corporation Deposit Account No. 24-0025 in the amount of \$130.00 for the surcharge. *(An additional copy of this sheet is enclosed.)*

Richard F. Spooner  
**Richard F. Spooner**

Signature under 37 CFR 1.33(b)(1)  
Registration No. **43,928**  
Telephone No. **585-423-5324**  
Date: **2/20/2002**

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| APPLICATION NUMBER | FILING/RECEIPT DATE | FIRST NAMED APPLICANT | ATTORNEY DOCKET NUMBER |
|--------------------|---------------------|-----------------------|------------------------|
| 10/029,313         | 12/28/2001          | Dino M. Morson        | D/A0865                |

CONFIRMATION NO. 3485

FORMALITIES LETTER



\*OC000000007383745\*

 Patent Documentation Center  
 Xerox Corporation  
 Xerox Square 20th Floor  
 100 Clinton Ave. S.  
 Rochester, NY 14644

Date Mailed: 01/29/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

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*A copy of this notice **MUST** be returned with the reply.*

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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